



## **Temporary Remote Learning Plan for Students**

### **MEMORANDUM OF UNDERSTANDING**

Between the Board of School Directors for the Pennsbury School District  
and the Pennsbury Education Association (PEA)

On this 17th day of November, 2022, this **MEMORANDUM OF UNDERSTANDING** (hereinafter referred to as the "MOU") is entered into by and between the Pennsbury Education Association ("PEA") and the Pennsbury School District (hereinafter referred to as the "District").

**WHEREAS**, there are no perfect solutions to students missing class due to a long-term medical ailment (a doctor's note is required), both the School District and the Association are committed to meeting the needs of our students and providing as much continuity of learning as possible. We will provide a passive learning experience to students to reduce learning loss. Temporary Remote Learning (also referred to as TRL) allows students access to the classroom for continuity. TRL exists solely for the purpose of bridging the gap during the period of absence. It is recognized that TRL does not replace or equal the benefits of being physically present within the classroom.

**NOW, THEREFORE**, the District and PEA agree to the following:

1. There shall be an implementation of a Temporary Remote Learning program under the following terms and conditions. A doctor's note is required for all requests.

#### Eligibility for Participation

TRL is available for students in grades PreK-12 with one of the following:

- a medical ailment that precludes the student from attending class for a minimum of six (6) days and a maximum of twenty-one (21) days,
- long-term illnesses that cause intermittent absences.

TRL is not available for students who:

- are absent due to travel,
- have contracted a short-term illness,
- have an anticipated absence lasting longer than twenty-one (21) days. For this specific reason, homebound or home instructions will be the preferred method of instruction.

### Process

- a. Once TRL is requested by the student/family, the nurse and building principal will evaluate relevant medical documentation provided and approve or deny participation in TRL.
- b. For students in grades PreK-2, the appropriateness of using TRL will be determined on a case-by-case basis by the building principal, teacher, and the student/family.
- c. Once the student/family is approved and notified, there will be a waiting period of two (2) days to begin TRL so that teachers can properly prepare the technology. TRL may start sooner if possible.
- d. With advanced notice and a doctor's note, TRL will start on day three (3) of that absence. TRL will start on day three (3) of an absence provided a doctor's note and advanced notice is given.
- e. Each school will have a process for sharing assignments with students who are unable to attend school due to a medical condition. Login information will be shared if students are permitted to attend classes via TRL.
- f. Parents/guardians who are experiencing technical difficulties will be instructed to contact the technology department [parenttechhelp@pennsburyisd.org](mailto:parenttechhelp@pennsburyisd.org) or call 215-428-4117.

### For the Teacher

- a. Once teachers are notified that a student in their class has been approved for TRL, they will set up a Google meeting each day for the duration of the absence. The Google link must be shared with parents/guardians via email or the designated learning management system (currently Canvas or Google Classroom).
- b. Teachers may pause or turn off either audio and/or video under the following conditions:
  - direct instruction is not taking place and/or not relevant,
  - when no direct instruction is taking place,
  - during group work,
  - when the class moves outside,
  - and/or when the teacher deems streaming is impractical.
- c. Unless otherwise specified, streaming will not take place during PE class (K-12) and special areas at the elementary level.
- d. Certain topics (e.g. reproductive health or human growth and development) may not be appropriate for TRL. The building principal and classroom teacher will determine what subjects/topics will not be delivered via TRL.

- e. This is a one-way stream. Students who join the class remotely will not be able to raise their hand, participate in any class discussion, or use the chat feature.
  - f. Due to the nature of TRL, some IEP programs and/or support services may not be delivered through TRL.
  - g. Students will be marked absent; however, it will be considered an excused absence.
  - h. Teachers will provide all materials needed for the class through the designated learning management system or teachers may place a packet of materials that parents or siblings may pick up from the main office of the school. The decision is at the teacher's discretion.
  - i. In order to maintain the integrity of assessment and student performance, any missed assessments are required to be completed upon the student's return to school.
  - j. Teachers are not responsible for the failure of technology.
  - k. Livestreams will not be recorded by the school district.
  - l. If the regular teacher is absent, it is possible that TRL may not occur during the teacher's absence.
  - m. No teacher shall be disciplined based solely on evidence provided within the livestream.
  - n. Building nurses will document students who are receiving TRL. The number of students using TRL will be provided to the PEA as requested (approximately monthly).
2. Any situations that are not addressed in this MOU will be discussed collaboratively between the district administration and the PEA leadership.
  3. The TRL procedure will be shared by the district to parents/guardians and students and shall be included in the student handbook.
  4. No part of the process or terms outlined in this Memorandum may be changed without discussion and agreement of both parties while the program is implemented. The District reserves the right to run or not to run the TRL program.
  5. This Memorandum of Understanding will be reviewed by both parties no later than June 30, 2023. This Memorandum shall not sunset and shall remain in place unless a successor Memorandum is signed by both parties.

**IN WITNESS WHEREOF**, the undersigned have executed this Memorandum of

Understanding as of the date first above written.

PENNSBURY SCHOOL DISTRICT

PENNSBURY EDUCATION  
ASSOCIATION

*JR Kannan*

11/23/22

\_\_\_\_\_  
President,  
Board of School Directors

Date

*Nicole Peince*

11/29/22

\_\_\_\_\_  
President,  
Pennsbury Education Association

Date

ATTEST:

*[Signature]*

11/23/22

\_\_\_\_\_  
Secretary,  
Board of School Directors

Date